

Behaviour Support Plan Template

Student name		DOB	
School name		Year level	
Principal/site leader			
Student support team <i>(include name and contact details for all members both in the school and outside of the school who form part of this plan)</i>	Name & organisation		Contact no.
	Name & organisation		Contact no.
	Name & organisation		Contact no.
	Name & organisation		Contact no.
	Name & organisation		Contact no.
	Name & organisation		Contact no.
Support categories	Support strategies		Responsible person/s
Behaviour expectations	<i>What are the specific expectations regarding behaviour:</i> <ul style="list-style-type: none"> • in class • in yard • in their contact with others – individuals / age groups • with use of toilets • before and at end of day • in other specific settings on or off the site (e.g. camps, formals, sports days, excursions) 		<i>Child / young person</i>
Internal support	<i>How are staff supporting the student to achieve the desired behaviour:</i> <ul style="list-style-type: none"> • in class • in yard • in their contact with others – individuals / age groups • with use of toilets • before and at end of day • in other specific settings on or off the site (e.g. camps, formals, sports days, excursions) <i>Who can the child / young person talk to at the site about personal issues and how they feel about the behaviour plan?</i> <i>How do they access this person?</i>		<i>Which site staff directly support the child / young person in the ways listed in the plan?</i> <i>Who is responsible for informing other relevant staff of the support expectations listed in the plan – e.g. other class teachers, yard duty staff, front office staff?</i> <i>Who is responsible for informing relief staff of the behaviour plan?</i>
Parent/caregiver support	<i>What actions are being taken at home to help reinforce positive behaviours and protect against problem behaviours?</i> <i>What should parents/caregivers communicate with the site about and how should this happen?</i>		<i>Which parents/caregivers will be taking on what responsibilities?</i>

	<p><i>Are there agencies assisting the family and if so how does their work relate to the behaviour plan?</i></p> <p><i>Do parents/caregivers understand what response the site may make if the agreed support actions are not adopted by them? e.g. mandatory reporting</i></p>	<p><i>Who is the key contact person for parents at the site?</i></p>
Teaching and learning support	<p><i>What learning program is being used to help reinforce the desired behaviours?</i></p> <p><i>How does this relate to the work of other professionals?</i></p> <p><i>How does it relate to actions being taken by parents in the home?</i></p>	<p><i>Which site staff member is responsible for the learning described in the plan?</i></p> <p><i>Who is responsible for informing/supporting staff with these requirements?</i></p>
External support	<p><i>Which other agencies or professionals are involved with the child / young person or their family?</i></p> <p><i>What is the nature and length of their support?</i></p> <p><i>How do they liaise with the site?</i></p> <p><i>Have they contributed to the development of this plan / been given a copy?</i></p>	<p><i>Which staff at the site will liaise with other involved agencies?</i></p>
Site response to child / young person not meeting behaviour expectations	<p><i>What immediate response will the site make to which behaviour expectations if they are not met?</i></p> <p><i>What reminders will staff give to which behaviour expectations if they are not met?</i></p>	<p><i>Who makes these decisions?</i></p> <p><i>Who inducts staff about these decisions?</i></p>
Plan review	<p><i>What monitoring of the plan will be undertaken?</i></p> <p><i>When will the plan be reviewed?</i></p>	<p><i>Who keeps a monitoring record?</i></p> <p><i>Who will contribute to the review (include the child / young person).</i></p>
Others with a duty of care	<p><i>Who else needs to know about the plan?</i></p> <p><i>For example:</i></p> <ul style="list-style-type: none"> • <i>out-of-school-hours care / vacations staff</i> • <i>family day care provider</i> • <i>boarding/residential staff.</i> 	<p><i>Which site staff member is responsible for discussing the plan with other people who have a duty of care?</i></p> <p><i>Who will decide what information is relevant to share?</i></p>

Signatures			
Principal / site leader		Date	/ /
Parent/caregiver		Date	/ /
Child / young person		Date	/ /